



Notice To Landlords

Service New Brunswick made important additions to the payment process of security deposits for clients of the Office of the Rentalsman. SNB now offers clients the convenience of a new automated electronic payment system. Our new automated payment system - electronic funds transfer (EFT) - will eliminate the need for cheques and will automatically transfer funds directly from your bank account to SNB.

Here's how it works:

- Once we have your banking information and your authorization, we will set up a direct link with your bank account.
- We will track charges to your account.
- At the end of each day, we will add up your charges.
- On the next day, you will receive a notification via email from us that your payment will be transferred.
- On the following day, your bank account will transfer to SNB the amount you owe us.
- This process will be repeated every time that you have charges to your account.

What else should you know?

- If you prefer not to use electronic funds transfer, you can continue to pay for services through cash, cheque, debit card, or credit card.

We still need your help:

- Included in this package is a client registration form.
- Forms and instructions are also available online at www.snb.ca (Forms and Publications).
- Notify us of any changes to your banking information and email address as they arise.

Who to call for more information:

- If you have questions or concerns, please contact Lily Powers at (506) 457-6848 or by email: lily.powers@snb.ca or Todd Myers at (506) 457-4805 or by email: todd.myers@snb.ca